



**English Martyrs Catholic Primary School**

*Through Christ we believe, inspire, achieve*

## **Accessibility Plan 2019-2021**

### **Purpose of Plan:**

The purpose of this plan is to demonstrate how English Martyrs Catholic Primary School intends, over time, to increase the accessibility of our school for disabled pupils, staff, parents/carers and visitors.

### **Definition of Disability:**

A person has a disability if he or she has a physical or mental impairment that has a substantial and long term adverse effect on his or her ability to carry out normal day to day activities.

### **Areas of Responsibilities:**

- Improving access to the physical environment of school to increase the extent to which disabled pupils can take advantage of education and associated services, which includes improvements to the physical environment of the school and physical aids to access education.
- Increasing access for disabled pupils to the school curriculum, which includes teaching and learning and the wider curriculum of the school, such as participation in after school clubs, leisure and cultural activities or school visits.
- Improving the delivery of written information to disabled pupils, which is provided in writing to pupils who are not disabled, e.g. handouts, timetables, textbooks and information about school events. The information should take account of the pupils' disabilities and the preferred format of pupils and parents, and be made available within a reasonable timeframe.

English Martyrs Catholic Primary School aims to treat all pupils, prospective pupils, staff, governors and other stakeholders favourably and, wherever possible, takes reasonable steps to avoid placing anyone at a substantial disadvantage. School aims to work closely with disabled pupils, their families and any relevant outside agencies in order to remove or minimise any potential barriers to learning, which puts them at a disadvantage, but allows them to learn, achieve and participate fully in school life. The school is active in promoting positive attitudes to disabled people in school.

### **Contextual Information:**

The main school building is 20 years old whilst the nursery block is several years older. The condition of the school building is reviewed by the governing body and the Liverpool ArchDiocese appointed Surveyors (Cunliffes Surveyors) on an annual basis. General day to day maintenance is actioned by the school premises manager. The school has a rolling programme of works for larger projects which are funded through the Devolved Formula Capital Grant, smaller projects are funded direct from the school budget. Access to the site, for those on foot, is made via the entrance on School Lane. Visitors who attend the site by car have access to the school car park which has provision of 2 disabled parking bays.



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**Current Range of Known Disabilities:**

English Martyrs Catholic Primary school has children with a range of disabilities that include moderate and specific learning disabilities, ASD and hearing impairment. There are currently two members of staff with known back related issues and school have made adaptations to their work environment as suggested by Occupational Health. As of February 2019, 2 parents with disabilities are accessing our site on a daily basis. Provision has been made for these parents and parking facilities in the school car park are available to them.

We have a number of children who have asthma and all staff are aware of these children. Inhalers are kept in the appropriate Class medical box and a record of use is noted.

Some children have food allergies or intolerances / cultural food choices. Photographs of these children are posted on the Pupil Information notice board located in the staffroom.

All medical information is collated and available to staff via SIMS and CPOMS.

We have competent First Aiders who hold current First Aid certificates. As of February 2019 all teaching staff, teaching assistants and mid-day supervisors hold a first aid certificate. Certain staff have been trained in specific medical conditions for certain pupils. This information is available within the child's EHCP/Health Care Plan.

All medication is kept in a central safe and secure location within the individual year groups for easy access for First Aiders. Administration of medicine consent forms are completed by parents/carers outlining the illness along with the amount of medicine and time medication should be administered . All medication that is administered is recorded. Staff log any medicine administered to pupils on the appropriate form held in each class area and the main office.

School has 1 Defibrillator on site, located in the main foyer. All staff have been trained in the use of this equipment and are aware of its location.



## English Martyrs Catholic Primary School Accessibility Plan 2019-2021

Target	Strategies	Outcome	Timeframe	Responsibility	Review - Feb 2019
<p><b>Physical Environment:</b>            To ensure that, where possible, the school buildings and grounds are accessible for all children and adults and to continue to improve access to the school's physical environment for all stakeholders</p>	<p>Initial Audit of Accessibility was undertaken in July 2016 by Wilkinson Cowan Partnership. A review of this audit is undertaken annually. The bursar, caretaker and H&amp;S consultant (Compliance H&amp;S) undertake termly walks around school site. Accessibility to be included as Agenda Item every Buildings Sub Committee</p>	<p>Access to all areas will be improved.</p>	<p>Annual review of initial audit to take place.</p>	<p>Head Governors</p>	<p>Car park made available to 2 parents with disabilities/medical conditions. Ease of access arrangements also in for 1 child with specific medical condition.</p>
<p><b>Curriculum:</b>            Increasing the extent to which disabled pupils can participate in the school curriculum</p>	<p>SENDCo to review the needs of children annually. Teacher and Teaching Assistants training to support pupils with disabilities through INSET and other specialized training sessions. Appropriate class adaptations to be put in place where necessary.</p>	<p>Staff are equipped to enable all children to access the curriculum</p>	<p>Annual review</p>	<p>SENDCo Head</p>	<p>Needs reviewed by SENDCo during autumn 2018. Specialised seating equipment in place for 3 children.</p> <p>Staff training undertaken annually for children with specific medical conditions include Diabetes nurse, Alder Hey and Abbots Nurse</p>
<p>To ensure that all children are able to</p>	<p>Continue to develop a commitment to inclusion of all</p>	<p>All providers of out of school</p>	<p>Review Termly</p>	<p>Teachers/</p>	<p>Additional staffing has been put in place for</p>



access all out-of-school activities. E.g clubs, trips, residential visits etc	children in activities and events.	education will comply with legislation to ensure that the needs of all children are met.	and as trips are arranged	Trip or activity organiser	children when necessary. Access to wheelchair has been made for recent trip to Liverpool. Prior contact with activity centres has been made where a pupil has additional needs
To provide specialist equipment to promote participation in learning by all pupils	Assess the needs of children in each class and provide equipment as needed. E.g special pencil grips, overlays, writing slopes etc.	All children will be able to work as independently as is possible	Review as part of EHCP/Health Care Plan	Teacher SENDCo	SENDCo reviewed needs at the beginning of academic year and identified specialised seating equipment needed for 3 pupils. Dyslexia friendly exercise books available where necessary.
To meet the needs of individuals during statutory tests.	Children will be assessed in accordance with regular classroom practice, and additional time, use of equipment, special access arrangement, will be applied for as necessary.	Barriers to success will be reduced as far as possible enabling children to succeed with testing.	Annual	Head Teacher	In the summer term 2018 seven applications were made for additional time and one application for a timetable variation for pupils undertaking KS2 SATS.



<p><b>Written Information:</b>          To ensure that all parents/carers, pupils and other stakeholders can access information</p>	<p>Written information will be provided in alternative formats as necessary.</p>	<p>Parents with particular needs will have the same access to information as any other parent.</p>	<p>As necessary</p>	<p>Bursar Admin Assistant</p>	<p>School website is reviewed termly and now includes an access menu for visitors. Website also includes a 'contact us' area. Learning mentor has worked with parents to increase engagement.</p>
<p>To ensure that parents who are unable to attend school, because of a disability, can access parents evenings.</p>	<p>Staff to hold parents evening by phone or other media or send home written information.</p>	<p>Parents with particular needs will be informed of the childrens progress</p>	<p>Termly</p>	<p>Headteacher Teachers</p>	<p>Online parents evening booking system now available and parents can contact teacher via this. Dojo system also allows engagement with class teacher. School Office has a list of families were parents need a separate parents evening or are unable to attend school. Provision is made for these parents.</p>
<p><b>Equality and Inclusion:</b></p>	<p>Clerk to the Governors to add to agenda as required.</p>	<p>Plan reviewed. Legislation adhered to</p>	<p>Annual</p>	<p>Headteacher Bursar</p>	<p>Building committee discuss accessibility termly and report to</p>



D.A.P. and contents becomes an annual agenda item at FGB					FGB. Rolling programme of associated works and review of initial audit plan in place.
To improve staff awareness of disability issues.	Review training needs. Provide training as necessary or appropriate.	Disability issues are identified and addressed by all staff.	Annually	Headteacher	SENDCo delivered whole school staff meetings and meet with teachers on a 1:1 basis where appropriate.  P Yip delivered equality workshop to staff 19.09.18
To ensure, all policies, where necessary, consider the implications of disability access	During natural review of policies, consider and include measures to address disability access	Policies are fully inclusive of issues related to disability and reflect current legislation.	Annually as part of policy review	Headteacher Bursar	See updated Policy renewal document.
To ensure pupils receiving treatment from serious medical conditions have access to teaching and the curriculum when at home and has minimal risk of contraction infections.	Liaise with parent and hospital outreach to ensure a teaching program is in place. Parent of other pupils to be reminded to inform school of any illness or infections in their children.	Child continues to access curriculum and recovery is not slowed down by infection from other pupils.	As necessary	Headteacher	Links have been established with Complimentary Education for pupil who was unable to attend school due to contraction of infections. This child has now returned to full time education.



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**Approved by FGB Committee:      Tuesday 12th March 2019**

**Signed:**

**Review Date:                      February 2021**